

SUN CITY LINCOLN HILLS

NEIGHBORHOOD WATCH

BYLAWS

Adopted February 27, 2020

TABLE OF CONTENTS

ARTICLE I	NAME.....	2
ARTICLE II	MISSION	2
ARTICLE III	MEMBERSHIP	2
ARTICLE IV	MEETINGS.....	2
ARTICLE V	VOTING	2
ARTICLE VI	RECORDS AND REPORTS.....	3
ARTICLE VII	CLUB DISSOLUTION	3
ARTICLE VIII	AMENDMENTS	4

ARTICLE I NAME

The name of this group shall be Sun City Lincoln Hills Neighborhood Watch, hereinafter referred to as Neighborhood Watch or abbreviated as SCLHNW or simply NW.

ARTICLE II MISSION

1. Neighborhood Watch as an organization will operate in full compliance with the Association’s governing documents, including the Sun City Lincoln Hills Community Association Club Information & Guidelines Handbook.
2. The Mission of Neighborhood Watch shall be to strengthen neighborhood ties, increase personal safety and security awareness, be the eyes and ears of the Lincoln Police and Fire Departments, and encourage emergency preparedness.
3. Documentation of Bylaws and other important NW information shall be available on the Neighborhood Watch website.

ARTICLE III MEMBERSHIP

Every resident of Sun City Lincoln Hills shall become a Member of the Neighborhood Watch organization.

ARTICLE IV MEETINGS

Members will be provided advance notice for the time and location of all Neighborhood Watch General Board Meetings and November Annual Meeting. Additional information can be found in the NW Policies and Procedures Handbook.

ARTICLE V VOTING

Neighborhood Watch is a unique organization within Lincoln Hills. For purposes of voting on Neighborhood Watch business, a representative arrangement has been established with only Directors and Village Coordinators having voting rights in this organization.

- (A) NW Volunteers serving as Directors shall have voting rights at all meetings.
- (B) NW Volunteers serving as Village Coordinators shall have voting rights at General Board Meetings, Annual Meetings or at a Special General Board Meeting if called by the Executive Director.

(C) Non-Volunteer Members, Mailbox Captains, and Advisory and Support Group participants shall serve as non-voting members of this organization.

Majority – Majority is defined as 50% plus one.

Quorum for Annual Meeting is established when 20% of the eligible voting members are present

Quorum for all other meetings is established when a Majority of Directors are present.

ARTICLE VI RECORDS AND REPORTS

1. Neighborhood Watch is responsible for internal financial transactions and records, including any tax responsibilities, and has the responsibility to report appropriate financial business to its members.
2. The NW treasurer maintains internal financial transactions and records and reports at each Board of Director, Annual and General Board Meetings.
3. All NW governing documents and financial records are available for review by any NW member upon request.
4. NW will maintain and provide a current list of at least two NW Contacts with phone numbers and email addresses to the SCLHCA Room Booking and Club Coordinator.
5. Membership lists shall not be used for commercial, political, or personal purposes not related to the business of Neighborhood Watch.

ARTICLE VII CLUB DISSOLUTION

In the event that Neighborhood Watch dissolves, dissolution will not be initiated until all outstanding debts are satisfied.

(A) If the Board of Directors and Officers of Neighborhood Watch decide to disband, or Neighborhood Watch's charter is revoked, the *Room Booking and Club Support Coordinator* will guide and assist Neighborhood Watch in all efforts relating to dissolution.

(B) All Neighborhood Watch associated equipment on Association premises (is in fact Association property) and all other equipment paid for in whole or in part with Association funds and not on Association property shall be transferred to the Association or appropriate funding source.

(C) Neighborhood Watch shall proceed with diligence in paying off all debts. Any funds remaining shall be returned to said funding source.

(D) The dissolution shall be accomplished, and a final accounting rendered within sixty (60) days or sooner. If the preceding is not accomplished within the sixty (60) day period, all Neighborhood Watch assets (including monies and equipment) shall be transferred to the Association for resolution.

ARTICLE VIII AMENDMENTS

The Board of Directors may periodically review and propose amendments to these bylaws. Proposed amendment(s) must first be submitted in writing to the Board of Directors. The Board of Directors will then read and discuss the proposed amendment(s). If the majority of the Directors present are in favor of the amendments, the board will schedule a vote to be held at the next General Board Meetings, Annual Meetings or at a Special General Board Meeting, if called by the Executive Director.

1. Voting members shall be notified two weeks prior to the date of the meeting that a vote will be taken to amend these Bylaws.
2. Vote shall be by a show of hands. If a majority vote occurs, the amendment(s) will be considered part of these Bylaws.
3. Bylaw amendments shall be submitted to the CCOC for review and recommendation to the Association’s Board of Directors for approval.
4. Bylaw amendments will become effective after the final approval by the Association’s Board of Directors.

Date of Club Approval	<u>January 24, 2020</u>
Date of CCOC Review.	<u>January 27, 2020</u>
Date of Final Review and Approval by the SCLHCA Board of Directors	<u>February 27, 2020</u>