

Neighborhood Watch Annual Board Meeting and Breakfast Potluck

Saturday, November 6, 2021
Kilaga Springs Multipurpose Room
10:00 – 11:30 a.m.

APPROVED MINUTES

NEIGHBORHOOD WATCH MISSION STATEMENT

- * Strengthen Neighborhood Ties * * Increase Personal Safety & Security Awareness *
- * Be The “Eyes & Ears” of Lincoln Police & Fire * * Encourage Emergency Preparedness *

- 1. WELCOME AND INTRODUCTION OF PRESENT BOARD MEMBERS, ADVISORY AND SUPPORT GROUPS** - Barbara Branch
 - **Meeting was called to order at 10:21 am. Officers:** Barbara Branch, Executive Director, Suzanne Rosevold, Assistant Executive Director, Reneé Plummer, Executive Assistant, Denise Hexom, Treasurer, Director of Volunteer Records, Patricia Hammer, Director Bonnie Smedberg and Past Executive Director Linda Minor were present.
 - **Advisory Group:** Lynn Newhall, Neighbors InDeed Representative
 - **Support Group:**
 - NW Writer’s Coordinator,** Teresa Tanin – Monthly articles written by:
 - Mary Shelton for the *Compass* “Club” News
 - Teresa Tanin for the *Compass* “community Profile”
 - Barbara Branch for the *Sun Senior News*
 - *Lost Pet Alerts Program Coordinator,** Mary Shelton
 - Team members:* Teresa Tanin
 - Training Program Coordinator,** Barbara Branch
 - New Resident Orientation Coordinators:** Pat Hammer
 - *Alerts Coordinator,** Mary Cranston
 - NW Photographer,** Klara Kleman
 - NW Public Safety Liaison to Lincoln Police & Fire Depts,** Barry Johnson
 - Welcome Packet/Vial of Life Coordinator,** Bonnie Smedberg
 - Lincoln Hills Foundation,** Bonnita Wirth
 - Boris the Burglar Street Sign Program Coordinator,** Ed Zychowski (he was unable to attend but sent a report which Barbara read to the group and will be attached to this report)
 - Webmaster,** Reneé Plummer
- 2. ATTENDANCE CONFIRMATION FOR QUORUM** – Reneé Plummer
21 voting members were in attendance – Quorum was established.
- 3. APPROVAL OF MAY GENERAL BOARD MEETING MINUTES – MAY 7, 2021** – Barbara Branch
With the exception of correcting the YEAR to May 7, 2021, Pat Hammer moved that the May 7th meetings be approved as written, Denise Hexom 2nd – motion passed.
- 4. INTRODUCTION OF NOMINATION COMMITTEE CHAIR** – Barbara Branch – Executive Director
Barbara thanked Suzanne Rosevold for her work as committee chair. Suzanne reminded folks that we are always in need of directors (we are allowed 14) and coordinators and encouraged folks to volunteer.

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5. **INTRODUCTION DIRECTOR CANDIDATES** – Barbara Branch – Executive Director (Bios Attached)

Barbara introduced and read bios for the following candidates:

- New Director Candidates – Linda Minor and Dee Fuggiasco
- Director Candidates – Teresa Tanin, Bonnie Smedberg, Denise Hexom

6. **ELECTION** – Barbara Branch, Executive Director

- New candidates Dee Fuggiasco, Linda Minor and returning Directors, Teresa Tanin, Bonnie Smedberg and Denise Hexom were all unanimously elected to serve as NW Directors.

7. **TREASURER'S ANNUAL REPORT** – Denise Hexom

As of September 30, 2021, Checking Balance is \$4,024.69 and Savings Balance is \$9.00. (see attached for detailed report)

8. **UPDATES FROM ADVISORY AND SUPPORT GROUPS** –

The Lincoln Hills Foundation is the sole funding source for Neighborhood Watch, and we are all thankful for their continued support.

Lincoln Hills Foundation (LHF) Director Bonnita Wirth, share the [history](#) of LHF and explained *the Lincoln Hills Foundation mission is to promote and fund solutions and programs that will enhance the quality of life for the senior residents of the Lincoln community. It's Purpose is to receive donations and generate other funds in order to provide services and financial support to sponsor assistance programs. The LHF is a 501(c)(3) local charity organization operated entirely by volunteers – there are no paid staff positions. 100% of all donations received go directly to programs and services to Lincoln seniors.*

Their most recent fundraiser is the sale of a Sun City Lincoln Hills Cookbook that is a collection of recipes from 92 Lincoln Hills residents who contributed 200 recipes.

The LHF is a major contributor to the Lincoln Police department [Project Lifesaver](#) which is a community based, public safety, non-profit organization that provides law enforcement, fire/rescue, and caregivers with a program designed to protect, and when necessary, quickly locate individuals with cognitive disorders who are prone to the life-threatening behavior of wandering. The program coordinates the placement of personalized radio transmitter wrist or ankle bands on at-risk individuals.

Alerts Program – Mary Cranston and Barry Johnson

Mary chose not to provide an itemized list of alerts, but to illustrate what a useful tool the NW alert system is, since May Of 2020 Neighborhood Watch has sent/published over 60 alerts to the community. Mary Reminded folks to keep their garage doors completely closed, leaving it partially opened invites, criminals and pests and really doesn't help all that much to cool the garage. Instead she suggests folks install a security door to the the side door – much safer and WILL help cool down a garage.

Lost Pet Alerts – Mary Shelton

Mary provided the following summary of Lost/found Pets for January – November 6, 2021

Lost Dogs reported – 17, ALL returned and **8 reports of loose dogs**. To assist in the recovery of lost/loose pets, please be sure to provide the breed and/or a description of the dog or cat and their name if you have it.

Lost Cats –7 (four recovered) **Loose Cats** – too numerous to record.

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Lost Tortoise – 1 (reunited).

Lost Pigeon 1 -- seen but flew away (had a blue band on its neck).

Found 1 Cockatiel – found it a new home.

Scanned Pets – at owners' request (they learned about this service thru New Resident Orientation) Mary scanned tree dogs for microchip information and reminds all dog owners to update their pets microchip information (thru the online service of the chip provider) after a move or change in contact information.

Boris the Burglar Street Sign Program Coordinator, Ed Zychowski was unable to attend, but Barbara reported in his stead that NW has 77 signs posted throughout Sun City Lincoln Hills – 20 new signs have been ordered (and stored in the maintenance department) and 10 signs were replaced this year.

Welcome Packet/Vial of Life - Bonnie Smedberg

We are no longer asking residents to stuff their The Vial of LIFE (*Lifesaving Information For Emergencies*) information into a tiny medicine bottle – NW recommends using zip lock baggies instead.

Welcome Packet Tuesdays, held on the 1st and 3rd Tuesdays of the month from 10:30 – 11:00 am at Kilaga Springs has been a great success with over **400 packets given to captains and Coordinators so far this year**. Be sure to reserve a packet by sending an email to welcomepacket@sclhwatch.org.

Bonnie expressed thanks to the Lincoln Hills Foundation, Neighbors in Deed, the SCLH association, and to her welcome packet team; Joe and Anita Santos who prepare all the welcome packets for distribution and Marlene Brandwajn who folds and stuffs all the vial of life baggies. **THANK YOU!**

Bonnie also wanted folks to know how appreciative Lincoln PD is of Neighborhood Watch. During last month's Safety Symposium Neighborhood Watch was thanked for helping to make Sun City Lincoln Hills neighborhoods safe and friendly. He also complimented NW on how well organized it is.

KUDOS to all our volunteers!

9. **REPORT OF 2021 NEIGHBORHOOD WATCH ACCOMPLISHMENTS** – Barbara Branch

Barbara highlighted this year's NW accomplishments that had been posted to the NW Website under [Annual Accomplishments](#).

10. **NEIGHBORHOOD WATCH GOALS AND EXPECTATIONS FOR 2022** – Barbara Branch

Once the 2022 Grant request has been complete the 2022 Strategic plan will be published to the Neighborhood Watch website under [Board Documents](#).

11. **THANK YOU TO ROOM SET UP COMMITTEE** – BARBARA BRANCH

Barbara thanked all the volunteers for their help in setting up the event.

12. **QUESTIONS AND ANSWERS** – BARBARA BRANCH

Reneé asked if the membership wanted actual attachments sent or would hyperlinks suffice – majority felt hyperlinks were sufficient.

13. **ADJOURN MEETING**

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NW SEPTEMBER 2021 BUDGET

SUN CITY LINCOLN HILLS NEIGHBORHOOD WATCH
Reconciliation of Statement of Receipts and Expenditures and Cash Balances
For the Period of September 1, 2021 to September 30, 2021

Opening balance as of September 1, 2021	\$4,186.68
RECEIPTS:	
Deposit from Badges and Stickers	\$150.00
TOTAL RECEIPTS	\$150.00
EXPENSES:	
Check #171 Renee Plummer – Welcome Packets	\$189.52
Check #173 Suzanne Rosevold – NNO Kickoff	\$89.92
Withdrawal for Harland Clark – New checks	\$32.55
TOTAL EXPENSES	\$311.99
RECEIPTS LESS EXPENSES	\$4,024.69
Checking Balance as of September 30, 2021	\$4,024.69
Savings Balance as of September 30, 2021	\$9.00

RECONCILIATION