

# NEIGHBORHOOD WATCH GENERAL BOARD MEETING

## Friday, May 10, 2024

1:00 – 3:00 p.m. Orchard Creek, Fine Art Room

### Approved Minutes

#### NEIGHBORHOOD WATCH MISSION STATEMENT

Strengthen Neighborhood Ties, Increase Personal Safety and Security Awareness,  
Be the Eyes and Ears of Lincoln Police and Fire Departments & Encourage Emergency Preparedness.

1. **CALL MEETING TO ORDER – LINDA MINOR**

MEETING CALLED TO ORDER AT 1:05 PM.

2. **ROLL CALL OF BOARD MEMBERS AND ADVISORY AND SUPPORT GROUPS IN ATTENDANCE AND ESTABLISH QUORUM – RENEÉ PLUMMER**

Board Members Linda Minor, Reneé Plummer, Suzanne Rosevold, Pat Hammer, Denise Hexom, Stephanie Guillory, Dee Fuggiasco, and Carole Edwards were present – Teresa Tanin absent. For the General Meeting, Quorum is established when 50% of board members are present – Quorum was achieved.

3. **MISSION STATEMENT - LINDA MINOR**

Strengthen neighborhood ties, increase personal safety and security awareness, be the “eyes and ears” of the Lincoln Police and Fire Departments, Encourage emergency preparedness.

4. **INTRODUCE OFFICERS – LINDA MINOR**

*Executive Director – Linda Minor, Assistant Executive Director – Suzanne Rosevold, Executive Assistant – Reneé Plummer, Director of Volunteer Records – Pat Hammer, Treasurer – Stephanie Guillory, Directors – Denise Hexom, Dee Fuggiasco, Carole Edwards*

5. **APPROVE NOVEMBER 4, 2023, ANNUAL MEETING MINUTES**

Motion made to approve November 4, 2023, minutes – motion passed.

6. **TREASURER'S REPORT – STEPHANIE GUILLORY**

As of April 30, 2024 – Checking account balance \$2,302.17.

As of April 23, 2024 – Savings account balance is \$1,988.12.

Motion was made to approve treasurers report – motion passed.

7. **NEIGHBORHOOD WATCH 2024 BUDGET AND FUNDING – LINDA MINOR**

NW submitted Lincoln Hills Foundation grant request for \$3,650, but only received \$2,350. This left the organization short \$1,300 for 2024. Due to this shortfall, the NW Board of Directors decided to file for a 501c(3) exemption, resulting in additional expenses for filing fees and PO box rental.

Motion was made to pay the application fees and P.O. Box rental and designate Annual expenses to pay these fees – motion passed.

8. **TRAINING – DENISE HEXOM**

Held first training event January 19th – great turn out!

9. **VOLUNTEERS NEEDED – DIRECTORS, COORDINATORS, MAILBOX CAPTAINS – LINDA MINOR**

10. **NOMINATION COMMITTEE CHAIR – DEE FUGGIASCO**

11. **VOLUNTEER RECRUITMENT COMMITTING – DEE FUGGIASCO**

12. **UPDATES FROM ADVISORY AND SUPPORT GROUPS:**

○ WELCOME PACKETS – DEE FUGGIASCO

in last twelve months have distributed 446 welcome packets!

○ NEW RESIDENT ORIENTATION – SUZANNE ROSEVOLD

○ COMPASS AND SUN SENIOR NEWS REPORTERS – TERESA TANIN

# NEIGHBORHOOD WATCH GENERAL BOARD MEETING

- LOST PET ALERTS PROGRAM COORDINATOR – MARY SHELTON
  - Mary shared the following:
    - 10<sup>th</sup> Anniversary of SCLH Lost Pets Program
    - Received reports of 8 Dogs, 5 Cats, and 1Turtle. NO LOSES! (Jan 1<sup>st</sup> – May 10<sup>th</sup> 2024
    - Process followed when a pet is found/reported: Pet is scan for a chip ( she calls company if it has one), takes picture of pet, posts/ call village coordinators of surrounding villages. Cannot do the entire community. *Chip company will notify owner, will only give me the name and age of the pet.*
    - Process followed when a pet is reported LOST: Requests picture of pet, collects information, posts and emails village coordinators. Checks on pet status next day – call animal control to see if they have it and provides village coordinators with updates.
- NRO – SUZANNE ROSEVOLD
  - so far this year 300 people have attended/requested information on the mailbox captains.
- NATIONAL NIGHT OUT COORDINATOR (S)– SUZANNE ROSEVOLD AND STEPH GUILLORY
  - NNO kickoff August 17<sup>th</sup> and NNO event October 1<sup>st</sup>.
- ALERTS PROGRAM COORDINATOR – ALERTS TO DATE – MARY CRANSTON
  - Since January 1, 2024, NW sent a total of 16 alerts and FYI’s
- BORIS THE BURGLAR STREET SIGNS COORDINATOR - ED ZYCHOWSKI
  - 10 signs replace so far this year.
- NEIGHBORHOOD WATCH WEBMASTER – RENEÉ PLUMMER
  - To ensure you have the most current information and documents, be sure to visit our website as SCLHWatch.org.

## 13. QUESTION & ANSWERS – LINDA MINOR

We plan to hold our Volunteer Appreciation Dessert Party a little earlier next year – will know exact date once our 2025 Amenities request is finalized.

## 14. ADJOURNMENT – LINDA MINOR

Meeting adjourned at 2:40 pm

## MARK YOUR CALENDAR

March 20 <sup>th</sup> NRO	April 03 <sup>rd</sup> – BoD	April 11 <sup>th</sup> - CSE	May 10 <sup>th</sup> – <b>General M.</b>	May 15 <sup>th</sup> – NRO
June 12 <sup>th</sup> – BoD	June 14 <sup>th</sup> - <b>Training</b>	July 10 <sup>th</sup> – BoD	July 17 <sup>th</sup> - NRO	August 14 <sup>th</sup> – BoD
August 17 <sup>th</sup> – <b>NNO Kick</b>	Sept 11 <sup>th</sup> – BoD	Sept 13 <sup>th</sup> – <b>Training</b>	<b>Sept 18<sup>th</sup> - NRO</b>	<b>October 1<sup>st</sup> - NNO</b>
October 9 <sup>th</sup> – BoD	Nov 9 <sup>th</sup> – <b>Annual M.</b>	November 9 <sup>th</sup> – BoD	<b>Nov 13<sup>th</sup> - NRO</b>	December 11 <sup>th</sup> – BoD*