

NEIGHBORHOOD WATCH GENERAL BOARD MEETING

Wednesday, May 10, 2023

1:00 – 3:00 p.m. Orchard Creek, Fine Art Room

Approved Minutes

NEIGHBORHOOD WATCH MISSION STATEMENT

Strengthen Neighborhood Ties, Increase Personal Safety and Security Awareness,
Be the Eyes and Ears of Lincoln Police and Fire Departments & Encourage Emergency Preparedness.

1. **CALL MEETING TO ORDER – LINDA MINOR**
 - Meeting call to order at 1:05 pm
2. **ROLL CALL OF BOARD MEMBERS AND ADVISORY AND SUPPORT GROUPS IN ATTENDANCE AND ESTABLISH QUORUM – RENEÉ PLUMMER**
 - **All Board Members Present:** Linda Minor, Suzanne Rosevold, Reneé Plummer, Patricia Hammer, Stephanie Guillory, Denise Hexom, Teresa Tanin, Dee Fuggiasco.
 - Quorum was established – *Per NW Policies/Procedures to establish quorum in the General Meeting a majority of Board members must be present.*
3. **MISSION STATEMENT - LINDA MINOR**
 - Reviewed Neighborhood Watch mission statement and the importance of adhering to it.
4. **INTRODUCE OFFICERS – LINDA MINOR**
 - Linda Minor – Executive Director
 - Suzanne Rosevold – Assistant Executive Director/ NNO and NRO Coordinator
 - Reneé Plummer – Executive Assistant/Webmaster
 - Patricia Hammer – Director of Volunteer Records
 - Stephanie Guillory – Treasurer
 - Denise Hexom – Director/Grant Writer
 - Teresa Tanin – Director/NW Writer
 - Dee Fuggiasco – Director/Welcome Packet Coordinator.
5. **APPROVE NOVEMBER 5, 2022 ANNUAL MEETING MINUTES (MINUTES ATTACHED)**

Motion was made to approve November 5, 2022 minutes – motion passed.
6. **TREASURER'S REPORT – STEPHANIE GUILLORY**
 - Total income – \$2,515.00 Total expenses - \$1942.82 Current Balance \$2,127.18. Motion was made to approve November 5, 2022 Treasurer's Report – motion passed.
7. **TRAINING – DENISE HEXOM**
 - Last training was January 13, 2023, with 55 attendees. Next Training event is June 9, 2023.
8. **VOLUNTEERS NEEDED – DIRECTORS, COORDINATORS, MAILBOX CAPTAINS – LINDA MINOR**
 - NOTE: Directors are elected by the voting members of NW and are responsible for the management of Neighborhood Watch. Although there can be no more than fourteen (14) directors, we currently have EIGHT – with one director (Suzanne Rosevold) taking on the responsibilities of TWO Directorships. *Linda asked members for assistance in recruiting volunteers.*

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9. DIRECTORS TO PROVIDE A SHORT STATUS REPORT OF THEIR ASSIGNED VILLAGES - NEARLY ALL DIRECTORS ARE IN NEED OF MAILBOX CAPTAINS AND/OR COORDINATORS

- **Reneé Plummer** – Responsible for 9 Villages (31A, 31B, 31C, 32A, 32B, 33, 34A, 34B, 37) Have recruited three new mailbox captains – Jill Eisenhower, Corene Bennett & Gary Keogh – thank you! We have openings for coordinators in villages 31a, 31b, and 37 and multiple mailbox captain positions.
- **Dee Fuggiasco** – Responsible for 9 Villages (24A, 24B, 24C, 24D, 24E, 25A, 25B, 26A, 26B, 25c, 26D) Have opening for Coordinator for Villages 24 C and 26 C Mailbox Captains needed in Villages 24 and 26 (6 openings).
- **Suzanne Rosevold** – Responsible for villages 10A, 10B, 11, 12, 21, 40AB, 41ABC AND due to a vacant director position, villages 27, 28, 29, 30ABC, 39. Pleased to announce she has 3 new Coordinators - Connie Easterly, Nora Bertotti and Cindy Atkinson.
- **Linda Minor** – Responsible for villages 1AB, 3AB, 42AB, 43ABC, 44
- **Stephanie Guillory** – Responsible for villages 2, 4, 5AB, 6, 7A, 7B, 8AB, 9, 13, 14, 17
- **Patricia Hammer** – Responsible for villages 19A, 19B, 22A, 22B, 23
- **Denise Hexom** – Responsible for villages 15, 16A, 16B, 16C, 18, 20
- **Teresa Tanin** – Responsible for villages 35A, 35B, 36, 38ABCD

10. NOMINATION COMMITTEE CHAIR – STEPHANIE GUILLORY

- The following directors are up for reelection – Denise *Hexom*, Linda *Minor*, Dee *Fuggiasco*, Teresa *Tanin*.

11. UPDATES FROM ADVISORY AND SUPPORT GROUPS:

- **Welcome Packets** – Dee Fuggiasco
Dee explained the SIX step process needed to create a welcome packet and shared that since April of 2022 to April 2023 she and her team have distributed 425 packets!
She thanked **Neighbors Indeed, Janet Roberts**, for printing/providing the Welcome Page and NID materials and the **Lincoln Hills Foundation, Frima Stewart**, for providing the LHF Brochure and the following volunteers for their dedication to assembling the Welcome Packets and Vial of life.
 - Packet assemblers **Joe and Anita Santos** with **Irma Mendez** as back up.
 - Vial of Life assembler **Marlene Brandwajn** with **Irma Mendez** and **Gail Hines** (helper) as back up.
- **New Resident Orientation (NRO)** – Suzanne Rosevold
Over the past year, NW has collected contact information from 260 people as they attended NRO events. During these events the NW NRO team provided these new residents with their neighborhoods Mailbox Captains contact information. NW also sends the new residents information to their specific Mailbox captains, providing them with an opportunity to welcome their new neighbors.
Suzanne thanks each of the NRO team members for their work at each event and NW mailbox captains who have taken the time to greet their new neighbors and welcome them to our community.
- **Compass and Sun Senior News Reporters** – Teresa Tanin
Teresa writes monthly articles for Sun Senior News and Compass Community Forum.
Mary Shelton writes NW articles for Compass Clubs.

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- **Lost Pet Alerts Program Coordinator** – Mary Shelton

Thank you to our lost pet program team members are Mary Shelton, Teresa Tanin, Sharon McCall. From January 12, 2023 – April 22, 2023 the lost pet alerts team has received reports for:

1. SEVEN lost or found dogs – no losses
2. THREE roaming dogs – only post dogs that appear to be pets.
3. THREE lost cats – one returned.

Mary reminded folks that it is illegal to take turtles/tortoises from their natural habitat. If a pond turtle is found – take it to a pond. They will adjust (they are not territorial). They tend to wander from April to August – looking for “love”.

- **National Night Out Coordinator (NNO)** Suzanne Rosevold

- **NW National Night Out** kickoff party will be **August 19th** a potluck dinner at Kilaga Springs. We encourage residents to consider ideas for holding their own neighborhood parties to get to know each other.
- **National Night OUT EVENT October 3, 2023.**
NW encourages local parties, but the *Sun City Lincoln Hills Neighborhood Watch National Night Out EVENT* will be held at the Sports Pavilion in the afternoon. Please consider holding your party at a different time, so you’ll be available to attend this event. There will be various County agencies booth set up, along with visits from Lincoln police and fire departments personnel.
Cowabunga BBQ will be returning this year to cater the event.
- **NOTE:** *The City of Lincoln has agreed to waive the application fee for a street closure applications. This should help those planning their own events.*

- **Alerts Program Coordinator** – Alerts to date – Mary Cranston

- In the last 6 months NW has sent out 14 ALERTS and FIVE FYI bulletins.
- Reminded folks that ‘Porch Pirates’ are back – be sure to move your packages inside as soon as possible or ask a neighbor to pick it up for you.

- **Boris the Burglar Street Signs Coordinator** - Ed Zychowski

- Have replace 8 boris signs so far this year.

- **NEIGHBORHOOD WATCH WEBMASTER** – RENEÉ PLUMMER

NW continues to update and improve our website and shared the following changes.

- Added **Lincoln Police Department** and **Placer211Connection** links to homepage.
- Created a new **Welcome Packet Webpage** and added link on homepage.
- Created a new **Welcome Packet Reservation Request Form** – at bottom of Welcome Packet Page.
- Created a new **Lincoln Police Department information** webpage with links to various LPD services and other useful information that can be accessed from link on homepage.

12. QUESTION & ANSWERS – LINDA MINOR

13. ADJOURNMENT – LINDA MINOR

- Meeting adjourned at 2:30 pm

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MARK YOUR CALENDAR

May 10, 2023 – General	June 14, 2023 – BOD	July 12, 2023 – BOD	August 9, 2023 – BOD
September 13, 2023 – BOD	October 11, 2023 – BOD	November 4, 2023 – Annual	December – TBA
Spring Safety Sym – April 6, 2023	NNO Kickoff – August 19, 2023	NNO – October 3, 2023	June 9, 2023 – Workshop
NRO – May 24, 2023	NRO – July 19, 2023	NRO – September 20, 2023	NRO – November 15, 2023