

# NEIGHBORHOOD WATCH GENERAL BOARD MEETING

## Friday, May 6, 2022

1:00 – 3:00 p.m. Orchard Creek, Fine Art Room

### APPROVED MINUTES

#### NEIGHBORHOOD WATCH MISSION STATEMENT

Strengthen Neighborhood Ties, Increase Personal Safety and Security Awareness,  
Be the Eyes and Ears of Lincoln Police and Fire Departments and Encourage Emergency Preparedness.

1. **CALL MEETING TO ORDER – LINDA MINOR**

Meeting was called to order at

2. **ROLL CALL OF BOARD MEMBERS AND ADVISORY AND SUPPORT GROUPS IN ATTENDANCE AND ESTABLISH QUORUM – RENEÉ PLUMMER**

Of the Eight Board Members, Linda Minor, Suzanne Rosevold, Reneé Plummer, Denise Hexom, Pat Hammer, Dee Fuggiasco, and newly appointed Director, Stephanie Guillory were present – Teresa Tanin was unable to attend. Per Neighborhood Watch Policies and Procedures Quorum is established *when a Majority of Directors are present* – quorum was established.

3. **INTRODUCE OFFICERS – LINDA MINOR**

Congratulation to the 2022 Neighborhood Watch Officers, Linda Minor, Executive Director, Suzanne Rosevold, Assistant Executive Director, Reneé Plummer, Executive Assistant, Denise Hexom, Treasurer, and Pat Hammer, Director of Volunteer Records. **APPROVE NOVEMBER 6, 2021 ANNUAL MEETING MINUTES** (MINUTES ATTACHED)

Reneé Plummer moved November 6, 2021 Annual Meeting Minutes be approved, Denise Hexom 2<sup>nd</sup> – motion carried.

4. **TREASURER'S REPORT – DENISE HEXOM**

Denise reported as of March 31, 2022, checking balance is \$6,290.77 and saving balance is \$9.00.

Reneé Plummer moved Treasurer's report be approved, Pat Hammer 2<sup>nd</sup> – motion carried.

SUN CITY LINCOLN HILLS NEIGHBORHOOD WATCH	
Reconciliation of Statement of Receipts and Expenditures and Cash Balances	
For the Period of March 1, 2022 to March 31, 2022	
Opening balance as of March 1, 2022	\$6369.74
RECEIPTS:	0.0
Total Receipts	
EXPENSES:	
New Resident Orientation (Suzanne Rosevold)	Check #176 \$78.97
TOTAL EXPENSES	\$78.97
RECEIPTS LESS EXPENSES	\$6,290.77
Checking Balance as of March 31, 2022	\$6,290.77
Savings Balance as of March 31, 2022	\$9.00

5.

## NEIGHBORHOOD WATCH GENERAL BOARD MEETING

Linda Shared that 38% of Lincoln Fire Department calls were for Sun city Lincoln Hills, so the board decided to use the Safety Fund to purchase soft stretchers for the fire department at a cost of \$765.

### 6. **TRAINING – DENISE HEXOM**

Denise volunteered to take over Barbara Branch's duties and has been appointed NW Training Coordinator – Teresa Tanin and Linda Minor will be assisting. Our next training event is June 10, 2022 Fine arts/multimedia room 2 – 3:30 pm and will be a combined Captains and Coordinators session. Thank you Denise!

### 7. **DIRECTOR RETIREMENT – LINDA MINOR**

#### **Barbara Branch**

Linda shared the sad news of Barbara Branch's death, April 7, 2022 from cancer. Barbara was former Executive Director and had been elected Assistant Executive Director for 2022. Linda reminded us of how instrumental Barb had been in keeping Neighborhood Watch running during the pandemic and asked that we honor her with a moment of silence. A Memorial for Barbara is in the works and an announcement will be sent once details have been finalized.

#### **Bonnie Smedberg**

Director Bonnie Smedberg has resigned and moved to Grass Valley with her children. As our Welcome Packet Coordinator – Bonnie spearheaded NW "Welcome Packet Tuesdays" and recruited volunteers to ensure welcome packet were assembled and readily available. We will all miss Bonnie's positive attitude and ready smile and wish her well.

Director Dee Fuggiasco has been appointed our new Welcome Packet Coordinator – thank you Dee.

#### **Stephanie Guillory**

Per NW policy, Executive Director Linda Minor has appointed Stephanie Guillory to fill one of our vacant Director positions. Congratulations and Welcome to Stephanie!

All of the above changes have been documented and the following documents have been published [NW Org chart](#), Directors Village Assignments [list](#) and [allocation map](#) and posted to the NW website at [SCLHWatch.org](http://SCLHWatch.org).

### 8. **VOLUNTEERS NEEDED – DIRECTORS, COORDINATORS, MAILBOX CAPTAINS – LINDA MINOR**

Although policy allows up to 14 Directors, we currently have 8 directors and encourage folks to volunteer.

### 9. **DIRECTORS TO PROVIDE A SHORT STATUS REPORT OF THEIR ASSIGNED VILLAGES**

*Director Dee Fuggiasco:* Village 24C and 26C need coordinators, 26 C need captains for mail stations 4, 8 and 9, 26C need captains for mail stations 2 and 5.

*Director Reneé Plummer:* Village 37 and 31B need coordinators and multiply mail stations need mailbox captains.

*Director Denise Hexom:* All coordinator positions are filled.

## NEIGHBORHOOD WATCH GENERAL BOARD MEETING

*Director Suzanne Rosevold:* Needs 4 coordinators and 18 mailbox captains. (she has taken over Barbara's villages too).

*Director Bonnie Smedberg:* She has moved out of Sun City and Stephanie Guillory has taken over her village.

### 10. NOMINATION COMMITTEE CHAIR – DEE FUGGIASCO

Per NW policy, the board of Directors shall consist of no more than 14 Directors (including officers) and elected for two-year terms. Additionally, if a vacancy in a director position occurs between Annual Meetings, either by resignation or other manner, the Executive Director may appoint a director to serve out the remainder of the year.

Since Linda Minor, Denise Hexom, Teresa Tanin and Dee Fuggiasco were elected November 2021 our remaining Directors Pat Hammer, Susan Rosevold, René Plummer, and newly appointed Director Stephanie Guillory, are up for election November 2022.

As the Nomination Committee chair, it is Dee's responsibility to form a 4-person committee. Dee has recruited Coordinator, Susan Ishimura, and Directors Denise Hexom and Pat Hammer and hopes to recruit another member soon.

### 11. UPDATES FROM ADVISORY AND SUPPORT GROUPS:

#### ○ WELCOME PACKETS – DEE FUGGIASCO

Effective 3/24/2022 Dee took over the position of Welcome Packet Coordinator and shared NW is replacing the VIALS with Baggies (easier to fit the documents), added our website to the front page of the packets, and distributed 131 Welcome Packets since January 2022 with 167 more ready for distribution. Additionally, 8 buttons and 5 Boris stickers were sold.

Welcome Packet Tuesday are held the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays at 10:30 -11:00 am. To request packets please email Dee at [welcomepacket@sclhwatch.org](mailto:welcomepacket@sclhwatch.org)

#### ○ NEW RESIDENT ORIENTATION – SUZANNE ROSEVOLD

Suzanne has been fine tuning the NRO process and wanted to express her appreciation to those who come out to help each event. She explained how, after the event she compiles a list of new resident attendees and sends the list to directors. The directors in turn are asked to forward the information to the appropriate coordinator, who will then send the contact info their appropriate mailbox captain.

#### ○ COMPASS AND SUN SENIOR NEWS REPORTERS – LINDA MINOR

Teresa Tanin was unavailable but has taken over Barbara Branch's Sun Senior News reporting.

#### ○ LOST PET ALERTS PROGRAM COORDINATOR – MARY SHELTON

This year has been slower than previous years (except for cats) – hopefully a sign more folks are getting their pets chipped and updated! Have reunited one dog and four cats. Sadly, since January, have lost four pets in a row – worse ever – two dogs and two cats killed – car accident and coyotes.

#### ○ NATIONAL NIGHT OUT COORDINATOR – SUZANNE ROSEVOLD

NNO Kickoff is August 6<sup>th</sup>.

## NEIGHBORHOOD WATCH GENERAL BOARD MEETING

Suzanne sent a survey asking folks what folks would like to see if we held a community wide event and reminded folks to continue with their own events. For those who don't plan to hold their own event, NW is planning to host a NNO event October 4<sup>th</sup> at the sports pavilion. More to follow.

- ALERTS PROGRAM COORDINATOR – ALERTS TO DATE – MARY CRANSTON

No report

- BORIS THE BURGLAR STREET SIGNS COORDINATOR - ED ZYCHOWSKI
- DIRECTOR OF VOLUNTEER RECORDS – PAT HAMMER

Pat reminded folks that providing personal information to NW is voluntary and stressed it's a privilege to have their info.

### 12. QUESTION & ANSWERS – LINDA MINOR

Member extend a thank you to our webmaster (Reneé Plummer) on how up to date and user friendly our website has become.

Linda shared the board has been sent our several new FYI flyers including: *Mobile Vial of Life*, *Oxygen Safety* and information on the newly activated placer county Text to 911.

### 13. MARK YOUR CALENDAR

#### REMAINING 2022 BOARD OF DIRECTOR (BOD), GENERAL AND ANNUAL MEETINGS

May 6, 2022 – General	June 8, 2022 – BOD	July 13, 2022 – BOD	August 10, 2022 – BOD
September 14, 2022 – BOD	October 12, 2022 – BOD	November 5, 2022 – Annual	*November 5, 2022 BOD

\*HELD IMMEDIATELY AFTER ANNUAL MEETING

#### REMAINING 2022 EVENTS

<b>Training: June 10, 2022</b> Fine arts/multimedia room 2 – 3:30 pm	<b>NNO Kick off – August 6, 2022</b> KS Multipurpose 6 – 8 pm
<b>Training: Sept 09, 2022</b> Fine arts/multimedia room 2 – 3:30 pm	<b>NNO – October 4, 2022</b>

Adjournment

At 2:20 pm, Denise Hexom moved that the meeting be adjourned, Pat Hammer 2<sup>nd</sup> – motion carried.

Submitted by NW Executive Assistant, Reneé Plummer.